

DATE: April 12, 2018

TO: Jacqueline E. Huntoon
Provost & VP for Academic Affairs

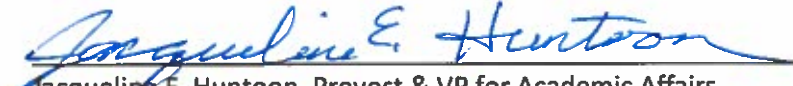
FROM: Martin J. Thompson
Senate President

SUBJECT: Senate Proposal 15-18

COPIES: Glenn D. Mroz, President
Roberta M. Dessellier, Secretary of the Board of Trustees

At its meeting on April 11, 2018, the University Senate approved Proposal 15-18, "Revision to Senate Policy 416.1". The Senate looks forward to approval of this proposal by the administration. Please keep me informed about the decision of the administration on this proposal and feel free to contact me if you have any questions.

APPROVED:


Jacqueline E. Huntoon, Provost & VP for Academic Affairs
on behalf of the University Administration

4-20-18

Date

The University Senate of Michigan Technological University

Proposal 15-18

(Voting Units: Academic)

Revision to Senate Policy 416.1:

“Graduate Good Academic Standing and Dismissal”

Submitter

Pushpa Murthy, on behalf of the graduate faculty

Background/Rationale

It is proposed to change the process to return from suspension described in Senate Policy 416.1. This change will apply to students who have been suspended because they received a “Q” grade (no progress) in research. It is proposed to require students to develop a plan for the returning semester with benchmarks and deadlines. The plan must be approved by the research advisor(s) prior to reinstatement. If a student is unable to obtain approval from their advisor(s), the student will be dismissed from the graduate program. The student will have the opportunity to appeal a dismissal following policy 415-1.

Proposal

It is proposed to adopt the policy as described.

Recommended text (changes shown below)

Graduate Academic Suspension

If a student is on academic probation for two sequential semesters of enrollment, the Graduate School will place the student on academic suspension. The suspension will be for the period of the upcoming semester or session.

If a student has been suspended because they received a “Q” grade in research, the student must develop a plan for the returning semester with benchmarks and deadlines for satisfactory progress. This plan must be approved by the current (or new, if necessary) research advisor(s) prior to reinstatement. If the student is unable to obtain approval of the plan, the student will be dismissed from the graduate program. Students have the right to appeal the dismissal.

Students who return after the suspension period will remain on probation. If their cumulative GPA is at least 3.0 and they do not receive a “Q” grade in a research course during their first semester as a reinstated student, they will return to good academic standing. Students who fail to raise their GPA to at least 3.0 or receive a

“Q” grade in a research course during their first semester as a reinstated student will be dismissed from their graduate program by the Graduate School.

Current text

From <http://www.admin.mtu.edu/usenate/policies/p416-1.htm>

Graduate Academic Suspension

If a student is on academic probation for two sequential semesters of enrollment, the Graduate School will place the student on academic suspension. The suspension will be for the period of the upcoming semester or session.

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Revision History: 4/2/18 – Highlighted text added based on senate discussions at introduction to the proposal on 3/28/18

Senate Policy 416.1

Background/Rationale

This proposal seeks to formalize longstanding practice in the Graduate School and add clarifications regarding student dismissals based on Academic Standing. It has been reviewed by the Graduate School, Graduate Faculty Council, Graduate Student Government, and legal counsel.

Policy Statement

Students who fail to maintain good academic standing will be subject to sanctions.

Policy Requirements

To remain in good academic standing graduate students must do all of the following:

- Maintain a cumulative overall GPA of at least 3.0.
- Receive grades of "P" (progress) in research credits.
- Maintain continuous enrollment
- Pass all written and oral exams required for completion of the degree. Graduate programs limit the number of attempts students have to pass a required oral or written exam. Graduate programs also require that the exams be taken within a specified time period after a student matriculates into a degree program.
- Make satisfactory progress toward completion of the degree during each academic-year semester and summer session of enrollment.

Academic Sanctions

This section describes each sanction, and when it will apply to a student who has not maintained good academic standing. The procedure "Reviewing progress of graduate students" describes how and when students are notified

of sanctions, and the courses of action available to students suspended or dismissed.

Graduate Academic Probation

Students are placed on academic probation for the following violations of the University requirement that graduate students must maintain good academic standing.

- Failing to maintain a cumulative overall GPA of at least 3.0.
- Receiving a "Q" grade in a research course.

Students will be removed from academic probation when their cumulative University GPA is 3.0 or greater and/or when they receive a "P" grade in a research course.

Graduate Academic Suspension

If a student is on academic probation for two sequential semesters of enrollment, the Graduate School will place the student on academic suspension. The suspension will be for the period of the upcoming semester or session.

If a student has been suspended because they received a "Q" grade in research, the student must develop a plan for the returning semester with benchmarks and deadlines for satisfactory progress. This plan must be approved by the current (or new, if necessary) research advisor(s) prior to reinstatement. If the student is unable to obtain approval of the plan, the student will be dismissed from the graduate program. Students have the right to appeal the dismissal.

Students who return after the suspension period will remain on probation. If their cumulative GPA is at least 3.0 and they do not receive a "Q" grade in a research course during their first semester as a reinstated student, they will return to good academic standing. Students who fail to raise their GPA to at least 3.0 or receive a "Q" grade in a research course during their first semester as a reinstated student will be dismissed from their graduate program by the Graduate School.

Graduate Academic Dismissal

Students will be dismissed from their graduate degree program by the Graduate School in the following situations.

- A student fails to achieve good academic standing or show substantial academic progress within one (1) semester following reinstatement from suspension.
- A student is unable to pass an oral or written exam required for the degree after the allowed number of attempts prior to the time limit for completion of the exams or otherwise fails to make satisfactory progress toward the degree.

Appeals

Students who are suspended or dismissed from a graduate program have the right to appeal to the Graduate School as provided in the "Graduate Appeals of Suspension or Dismissal" policy.

Reason for Policy

The policy provides clear guidance to students about what is required to maintain good academic standing, and that sanctions will result when good academic standing is not maintained.

Related Policy Information

This policy is a formal statement of longstanding practice in the Graduate School and has been reviewed by the Graduate School, Graduate Faculty Council, Graduate Student Government, and legal counsel.

Related grading policies

Grades are assigned in accordance with University procedures. The following resources address the University policies regarding grades.

- [Grading System and Grade Points](#)—Information about the grades awarded by the University.
- [Grading Reports and Transcripts](#)—Information about how to obtain a transcript.
- [Disputed Grades](#)—How to correct errors in final course grades.

The policy, "Graduate Scholastic Standards" addresses which earned credits can be used toward a graduate degree or certificate and when courses may be repeated.

Exclusions

This policy does not apply to undergraduate students or graduate students who have not been enrolled in a graduate program within the preceding year.

Contact(s)

Office/Unit	Telephone Number
Graduate School	(906) 487-2327

Definitions

Eligible Graduate Student – graduate students enrolled in a graduate program in the current or preceding year

Continuous enrollment – enrollment for at least one credit in the fall and spring semesters

Graduate Academic Probation – a strong warning to improve scholastic performance

Graduate Academic Suspension – withdrawal from classes for the upcoming semester or session

Graduate Academic Dismissal – removal from the graduate program

Responsibilities

Graduate Student - Maintain good academic standing and be aware of University policies.

Graduate School staff - Review student records, notify students who have not maintained good academic standing each semester, notify appropriate staff of students who have not maintained good academic standing.

Advisor: graduate program director, department chair, dean – Review progress of probationary and suspended students

Graduate program assistant – Review progress toward completion of required exams for the degree program and report students who meet the criteria for dismissal to the Graduate School.

Procedures

In support of this policy, the following procedures are included:

- Reviewing progress of graduate students.

Forms and Instructions

In support of this policy, the following forms/instructions are included:

- None.

Appendices

NA

Additional Information

NA

History

Adoption Date: