

The University Senate Of Michigan Technological University

Minutes of Meeting 324 15 December 1999

Synopsis: The Senate

- (1) heard a report on the provost search.
 - (2) heard a report on Advancement activities.
 - (3) heard a report on Enrollment Management activities.
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1. CALL TO ORDER AND ROLL CALL

President Seely called University Senate Meeting 324 to order at 5:33 p.m. on Wednesday, 15 December 1999, in Room B45 EERC.

Secretary Reed called roll. Absent were At-large Senators Tom Drummer, Sonia Goltz, and Carol MacLennan, representatives from Army/Air Force ROTC, ME-EM, Metallurgical and Materials Engineering, Mining Engineering, Institute of Materials Processing, Academic Services-Engineering, Finance and Advancement, and Student Affairs and Educational Opportunity. Liaisons in attendance were Anthony Moretti (USG) and Ted Soldan (Staff Council).

2. RECOGNITION OF VISITORS

Guests included Gail Mroz (Michigan Tech Fund), Gary Neumann (Enrollment Management), Bill McGarry (Finance and Administration), Bill Bulleit (Chair, Provost Search Committee), and Dean Woodbeck (*Tech Topics*).

3. APPROVAL OF AGENDA

Long MOVED and Blanning seconded the motion to approve the agenda as presented. The motion to approve PASSED on voice vote with no dissent. [**Appendix A.** NOTE: Only official Senate and Library archival copies of the minutes will contain a full complement of appendices.]

4. APPROVAL OF MINUTES FROM MEETING 323

President Seely made a correction to the minutes on page 8258. The following sentence should read "The members are Christ Ftaclas, Ellen Horsch, Shalini Suryanarayana, Tom Snyder, and *Bill Kennedy*, Chair" (not Chris Passerello). Seely noted that Christopher Edlin will be the GSC representative and there is not yet a USG representative. Vanden Avond MOVED and Prince seconded the motion to approve the minutes of meeting 323 as corrected. The motion PASSED on voice vote with no dissent.

5. REPORT FROM SENATE PRESIDENT

The Senate Officers, Jeanne Meyers, and Debbie Lassila met to review general and specific amendments to the Tenured/Tenure-Track Faculty Handbook relative to the semester conversion. A proposal will be brought to the Senate for editorial amendments in two categories: changing quarters to semesters and title changes. The specific amendments deal with sabbatical leave, tenure, and conflict of interest procedures. The sabbatical leave proposal will be available for formal discussion and debate at the January 12 meeting.

Seely will reconvene the Tenure, Promotion and Reappointment Task Force to complete its review of the tenure policy prior to Senate debate. The policy for approval to tenure changes are different than normal. The Committee on Academic Tenure is charged with conducting a referendum of the academic faculty on any changes. The Senate will debate changes and pass a resolution to be forwarded to the Committee. If the referendum is successful it will be forwarded to the administration for approval.

The Conflict of Interest Procedures are still interim. Seely will ask the Research Policy committee to examine the procedures and determine if changes need to be made. Final recommendations will be brought to the Senate for debate.

The Administrative Evaluation Commission questionnaires are due on Monday, December 20.

6. COMMITTEE BUSINESS/REPORTS

A. Provost Search Committee Report [Appendix B]

Bill Bulleit, Chair of the Provost Search Committee, distributed and reviewed a report. The Committee is being assisted by Issacson Miller, a search firm from Boston, MA. Twenty-nine resumes have been received as of 4:00 p.m. today. The position description, advertisements, and search criteria were developed in October. Ads have appeared and the committee's goal is to have public interviews of the final 3-4 candidates in March with an offer being made in early April. These are goals, and may change as the process develops.

Senator Snyder asked about the role of the Board of Control in the search and selection process. Bulleit replied that it is ultimately the Board that approves the hiring decision, but the committee will discuss how to transmit the impressions from the public interviews to the Board. This could take the form of an 'acceptable/not acceptable' indication for each of the publically-interviewed candidates. The concern is that without some sort of input after the public interviews, the Board may approve a candidate judged unfavorably by the campus community.

B. Advancement Report [Appendix C]

Gail Mroz continued her presentation from the previous meeting. She discussed MTU to Tech Fund transfers, and President Seely reviewed other Advancement activity budgets. Mroz reviewed the demand fund report, which includes moneys held on behalf of the University or individual departments that may be used at the department's discretion; these funds include demand scholarship moneys.

The cost of building projects and associated fund-raising results were reviewed. Senator Snyder asked how the University is covering the immediate costs since much of the money raised for the building projects is in the form of pledges or other deferred payments. McGarry responded that there is \$21 million available for bridge funding, and that gifts in hand account for all but \$7.8 million of the building commitments.

Mroz also reviewed fund-raising in 1999 vs. 1998, the policy and procedures book, the gift valuation policy, and noted that Price Waterhouse Coopers audited the Tech Fund books and noted no exceptions or adjustments.

C. Enrollment Management Report [Appendix D]

Gary Neumann presented a report on enrollment management. Target enrollment levels are 6300 undergraduate students, with a target of 1600 new students next year to maintain our current levels. He reviewed strategies to hit these targets, including new recruiting strategies.

Neumann presented an academic profile of entering students from 1996-1999, including summaries of ACT scores, class standing, and SAT scores. He also reviewed estimated revenues from increases in undergraduate enrollment, noting that a goal is to be less reliant on general/auxiliary fund sources for financial aid. Neumann will return to the next meeting to present more information on Enrollment Management.

8. ADJOURNMENT

Davis MOVED and Malette seconded the motion to adjourn. The meeting adjourned at 7:37 p.m.

Respectfully Submitted by David D. Reed
Secretary of the University Senate