I. Information
   A. Visiting Women and Minorities Lecture/Open Forum
      Denise Sekaquaptwea (U. of Michigan)
      Strategies to Strengthen Inclusion – April 21, 3:30-4:30, MUB B2
   B. Props for Profs: David Olson, Mathematical Sciences
   C. Bhakta Rath award: Tarun Dam, Chemistry
   D. 11 SURF Awards to CSA, out of 21 total. Congratulations:
   E. Follow-up from Pushpa re: program reviews and accreditation
   F. Conflict of Interest disclosure guidelines
   G. Request for information concerning accreditation processes in CSA depts.
   H. Discussions with college PT&R committee

II. Discussion Topics
   A. Portrait of 2045 (Reed email 4/6)
   B. Career Fair planning: Graduate school (attached)

III. Ongoing and Upcoming
   A. Jill Hodges, Institutional Equity, seeks invitations to department meetings
   B. CMS transition and web support
      Identify department contact person for summer 2016 and beyond
EMAIL from Steve Patchin: April 15, 2016

Stacy, Steve, and Bruce,

Career Services is working with Jacque Smith and the Graduate School to create a Graduate School Career Fair next fall on October 11 in the MUB. We are in the beginning planning stages and are moving forward with the event. The components we have discussed including are:

1. Hosting other graduate school recruiters that can interact with all students regarding graduate school admissions to their programs, especially med school, PT, and other programs we do not offer or have limited capacity. (this would include post doc opportunities)
2. Hosting other universities that may be hiring faculty positions for their institutions (this may be a challenge but we are going to explore our opportunities).
3. Hosting companies looking for masters/doctoral students for their research programs.

We would also add special sessions the previous week focusing on creating or updating CV's, converting CV's to resumes, interview skills, etc.

We wanted to reach out to all of you in regards to:

1. Is this a program you would be interested in being involved in collaborating on?
2. If so, are their contacts you have in the industry/higher ed areas we are targeting that you could reach out to with an invitation? Can you provide a list off the top of your head to share?
3. Would you be interested in joining our group to help design this event?
4. Do you know of any other members of the campus community that would like to join our project planning/execution group? (FYI we will be including GSG leadership)

We are very excited about this event and believe it can become a valuable tradition on campus to serve our growing graduate program.

Looking forward to receiving your timely feedback so we can plan our first meeting as soon as the semester comes to an end to get the ball rolling.

Thanks for considering our invitation..

Enjoy our first real weekend of Spring weather!

Steve