College of Sciences and Arts, College Council
Retreat Agenda: August 16, 2017
Rozsa 108

Chairs: Please have in hand information about possible promotion and tenure reviews in your units. Also please bring your plans for faculty searches during 2017-18.

I. Deli Sandwich and Vegetarian Minnesota Wild Rice Soup
   Lunch Buffet:  12:30-1:00

II. Information
   A. Faculty orientation: (Kampe email 8/4)
      GTA Orientation (Meyer memo, 8/2)
   B. PT&R schedule for 2017-18 (Salo handout)
      CSA PTR Talking Points (handout): Review changes and share with each department PT&R committee for 2017-18.
   C. Instructor evaluations from spring 2017
   D. Diversity Literacy workshops schedule (handout):
      Who is certified? http://www.mtu.edu/advance/training/certification/
      Staff process: http://www.mtu.edu/hr/current/training-events/
   E. Visiting Women and Minority Lecture Series (Sullivan email 7/17)
   F. Safety Liaison meeting August 17 (handout)
   G. Tech Talk Research Forum: Minerick email - 8/1
   H. Summary of Research Awards/proposals for 2016-17 (handout)
      Reminder: track expiring research indices
   I. Conflict of interest reports due September 1 to Paul Charlesworth
      (Ledgerwood email 7/14)
   J. Assessment reports reminder (Kampe email 8/7)
   K. Thanks from Theresa Jacques:

III. Department Updates: key issues/goals/activities for 2017-18
    (Very, very brief, please!!)
IV. Discussions Topics
A. Carry forward and budget information (Salo handout)
B. Lab fee review process change (handouts)
C. Heather Dunne and CSA web support: List of department liaisons and how to support routine maintenance (handout)
D. Strategic Planning input to Provost (review numerous handouts)
E. Push to develop on-line MS programs
F. PT&R communication process? Based upon task force meeting 8/14)

V. Ongoing and Upcoming
A. While there has been no announcement concerning the process for or timing of merit salary increase recommendations, please be working on faculty evaluations that support your recommendations. Expect recommendations to be competed in very early October. All chairs must prepare a memo to faculty explaining the basis of the merit salary recommendation.
B. College faculty meeting: September 14, MUB ballroom and Alumni Lounge, 4:00-6:30
C. Academy of Sciences and Arts distinguished alumni induction dinner will take place during the spring semester. Nominations still being accepted!