I. Michigan Tech Research – Multiple Components:
   a. Identifying/Researching Prospects
   b. Internal and External Funding Opportunities
   c. Developing Proposals; Securing Awards
   d. Budgeting, Accounting, and Reporting
   e. Intellectual Property, Commercialization, and Industrial Partnerships
   f. Ethics, Compliance, and National Security

II. These fall under four umbrellas within VPR
   a. Research Development (RD)
   b. Sponsored Programs Office & Accounting (SPO & SPA)
   c. Innovation & Industry Engagement (IIE)
   d. Compliance, Integrity & Safety (CIS)

III. Sponsored Programs Office
   a. Proposal Guidelines and Timelines; General Support & Training
   b. Internal Paperwork Management
   c. Proposal preparation, Authorization, and Submission
   d. Award Negotiation & Administration

IV. Sponsored Programs Accounting
   a. Award Set-Up
   b. Reimbursement Requests and Expense Processing
   c. Project Close-Out
   d. Project Payroll Certification

V. Innovation and Industry Engagement
   a. Intellectual Property Management
   b. Industrial, Foreign & Student Project Contracts
   c. Invention/Technology Commercialization, Start-up Business Development
   d. Industrial Partnership Development, Agreements, and Administration

VI. Compliance, Integrity, and Safety
   a. Conflicts of Interests
   b. Responsible Conuct of Research & Research Misconduct
   c. Institutional Review Board (IRB) & IRB-NET
   d. Institutional Animal Care & Use Committee (IACUC)
   e. Institutional Biosafety Committee (IBC) & Materials Safety
   f. Materials Safety
   g. Export Controls
   h. Occupational Safety & Health
VII. National Security
   a. Classification of Foreign Persons
   b. Participation & Publication Restrictions/Policies
   c. Negotiation of Approaches
   d. Project Administration & National Security

VIII. Research Development:
   a. Assistance with finding funding, navigating the internal process, accessing and adapting stock information, and maximizing the quality of the proposal writing (editing, proofreading, perspective of a first-time reader)
   b. Guidance on planning, timelines, funding types and sources, researching prospects, utilizing resources and most effectively to create/position proposals
   c. Support for research development with private foundations, including prospect identification and research, letters of inquiry, and relationship management

IX. Various Internal Funding Options:
   a. Century II Campaign Endowed Equipment Fund
   b. Bhakta Rath Research Award
   c. Michigan Tech Research Award
   d. Faculty Fellow Program
   e. Research Excellence Fund
   f. Portage Health Foundation Awards
   g. Summer Undergraduate Research Program
   h. Superior Ideas: www.superiorideas.org

X. On Campus Resources
   a. Research Centers and Institutes
   b. Core Facilities
   c. Grant Forward
   d. deadlines-l@mtu.edu

XI. Graduate School
   a. Student Recruitment, Alumni Relations
   b. Application Processing
   c. Current Student Degree Progress
   d. Financial Issues and General Questions

XII. University Marketing & Communications
   a. Promoting Professional & Institutional Development
   b. Sharing Expert Research & Knowledge
   c. Keeping UMC and the world aware of your work
   d. Publicity through UMC