Research Data Working Group & Policy Update - Gina LeMay

Sustainable Labs - Jay Meldrum

Campus Computing - Adrienne Minerick

Benchmarking Administrative Research Support (FDP) - Dave Reed
Research Data Working Group & Policy Update - Gina LeMay (Handout)

The proposed Board Policy 15.3 Research Data Principles was shared with the council. This policy is on the Board of Trustees May, 2018 meeting agenda. Gina provided a brief background of the events which led to the need for this request. As a research university we need to move forward with these requirements. The policy is broad at this point, and will be expanded upon as we continue to improve the process. The main goal of the group is to alleviate the administrative burden of the faculty members, as federal agencies are requiring this information more frequently. The group is also reviewing the lab notebooks policy and practice, as it is outdated. Per a request from Pushpa, Deb Charlesworth will be added to this group to ensure the Graduate School is represented as these issues also affect the Graduate Students. It was suggested that a communication roll out for the new policies be carefully developed, so faculty have a clear understanding of how data needs to be retained at all levels. Proposals do get rejected by certain agencies if the data retention is not clearly communicated. The VP for Research staff will continue to communicate and actively work on these issues to assist the faculty with their sponsored proposal and awards.

Sustainable Labs - Jay Meldrum (Handout)

Jay attended a conference recently and obtained some valuable information about sustainable laboratory design and operation. Energy management and safety in our labs is critically important, and we do need to continuously strive to improve our laboratory spaces. It was noted that it would be beneficial if the lab energy data could be provided to the lab managers and if they could also be consulted prior to construction and remodeling to ensure the labs are sustainable. Safety culture and sustainability could be joined to ensure we achieve both in all facilities. Additional information was added to the Google Drive for the council to review. It was also noted that some sustainability initiatives could be included in certain proposals. The Council was asked to share the information with their colleagues. The next conference to be held:

**2018 I2SL Annual Conference:**
October 14–17, 2018
Raleigh Convention Center
Raleigh, North Carolina
Campus Computing - Adrienne Minerick
There is a need for expertise in the research computing infrastructure and software needs of our research faculty. Research computing is very challenging and she has been working with the Information Technology Department (IT) to explore solutions for the multiple computing/equipment issues on campus. The issues seem to be two-tiered, with the first segment being the smaller computationally intensive research group, and the second segment being the senior faculty, who experience aging computer and software on the verge of being obsolete. The issues are multifaceted as there is no source of funds to replace or refurbish the computers and software. The IT advisory committee considers their support of the high performance computers Superior and Portage to be all that they are required to provide at this time, leaving the remaining research computer issues up to the departments and research centers and institutes. Software updates are a key issue, as it is written on a certain platform and it determines the price of upgrading and/or replacing the instrument, thus not all computers can be upgraded. It was noted that the use fee is not a viable source of funds for these issues as it is not formulated in a way that will provide enough support to resolve these computing updates and provide all the funds necessary for basic maintenance. There needs to be a solution soon as we are spending money to acquire new equipment which already exists in our infrastructure, and the existing equipment is becoming obsolete due to lack of funding. Adrienne will continue to work with IT and other entities to try and resolve these issues. The council will be updated and included in this ongoing effort.

Benchmarking Administrative Research Support (FDP) - Dave Reed (Handout)
The council was provided with information supportive of the faculty administrative burden issue. The council was encourage to review the document, and if there are any questions to open a discussion at the next meeting scheduled for May 31, 2018.

All documents distributed at this meeting are available to council members via the Google Drive Folder: RAC Meetings/RAC Minutes & Handouts.