Authorization for ‘Similar Repeat’

- Used only when original course is no longer offered and no active direct equivalent exists.
- Permission of academic advisor and department chair or school dean required.
- Course substitute is to cover comparable material as original course at a similar level.

_____________________________                _______________________
(Student Name)       (Student ID)

wishes to repeat the following MTU course ______________________________
(Subject & Course Number)

taken _______________________________ with a grade of ______ with the following
(Semester & Year)

course _______________________________ offered ______________________
(Subject & Course Number)             (Semester & Year)

The most recent grade will be used to calculate the GPA, credits earned, and class standing.

_____________________________                _______________________
(Student Signature)      (Date)

_____________________________                _______________________
(Academic Advisor Signature)     (Date)

_____________________________                _______________________
(Department Chair/Dean Signature)    (Date)

Completed forms should be submitted to the Registrar’s Office by Wednesday of the second week of the semester in which the student is registered in the ‘Similar Course’