

# Michigan Technological University

## Registrar's Office

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### POST BACCALAUREATE CERTIFICATE ADD/DROP

Only those students who have previously earned a Bachelor's degree and are currently pursuing undergraduate studies shall submit this form. Graduate students are not eligible for Post-Baccalaureate Undergraduate Certificate programs.

**Student Name:** \_\_\_\_\_ **M#** \_\_\_\_\_

Add Certificate Catalog Term: \_\_\_\_\_

Drop Certificate

#### Department of Mathematical Sciences

Actuarial Science (CASC)

Business Analytics (CBA)

#### Department of Kinesiology and Integrative Physiology

Coaching Endorsement (CCE)

#### Department of Electrical Engineering

Electric Power Engineering (CEPE)

- Curriculum changes must be submitted to the Registrar's Office before Wednesday of the second week of instruction to be effective that semester. Curriculum changes received after that time will be effective the following semester
- A completed and signed certificate audit must be sent to the Registrar's Office
- An application for graduation must be completed by the student

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Advisor Signature

\_\_\_\_\_  
Date

Submit the completed form to the Registrar's Office for processing.

130 Administration Building  
registrar@mtu.edu  
906-487-2319