Post-Baccalaureate Certificate Add/Drop Form

Only those students who have previously earned a Bachelor’s degree and are currently pursuing undergraduate studies shall submit this form. Graduate students are not eligible for Post-Baccalaureate Undergraduate Certificate programs.

Student Name:___________________________________________M#____________________________

☐ Add Certificate  Catalog Term: 201608  ☐ Drop Certificate

Check all that apply:

Department of Mathematical Sciences
☐ Actuarial Science (CASC)
☐ Business Analytics (CBA)

Department of Kinesiology and Integrative Physiology
☐ Coaching Endorsement (CCE)

Department of Electrical Engineering
☐ Electric Power Engineering (CEPE)

Department of Humanities
☐ Teaching English to Speakers of Other Languages (CTES)

• Curriculum changes must be submitted to the Registrar’s Office before Wednesday of the second week of instruction to be effective that semester. Curriculum changes received after that time will be effective the following semester.
• A completed and signed certificate audit must be sent to the Registrar’s Office by the academic advisor.
• An application for graduation must be completed by the student.

______________________________         ________________________________
Student Signature                                   Date                                Advisor Signature                                    Date