

## Van Pelt and Opie Library Student Locker Rental Agreement

Lockers are available to current Michigan Tech students through the Library and IT Service Center. Lockers are located on the 1<sup>st</sup> floor near the Opie Overnight west-side entrance. Renters may choose their locker (subject to availability).

### Terms of Use

By signing this agreement, the renter agrees to follow the rules for locker use, university and library policy, the Student Code of Conduct, and adhere to wise safety practices.

1. Lockers are only for personal belongings and library material that has been checked out to the renter.
2. No food or beverages, potentially hazardous, or illegal substances can be stored in the locker.
3. The library staff will reserve the right to:
  - Be held harmless for missing items
  - Contact Public Safety or otherwise open the locker when there is reasonable suspicion that hazardous or illegal substances, spoiled food, or library materials that have not been checked out are in the locker
  - Remove and place in our Lost and Found for one week any material found in the locker after the rental expiration date
4. Assigned lockers can only be changed with approval from a full-time member of the Library Service Center staff.
5. Rentals are made on a single semester or academic year basis. A locker may be renewed (one academic year at a time) as long as the renter continues to be an enrolled Michigan Tech student. Renewals must be processed at least two weeks before the listed expiration date.

### Cost

1. Rental fees are not refundable
2. Failure to return the locker key to a Library Service Center staff member on or before the expiration date will result in a \$25.00 key replacement fee

<u>Semester</u>	<u>Fee</u>	<u>Expiration Date</u> <i>(key due to Library Service Center)</i>
By Semester (Fall/Spring/Summer)	\$25	_____
Academic Year (Fall/Spring/Summer)	\$50	_____

**By signing, you accept the terms and fees for your locker as stated above.**

Name \_\_\_\_\_ Locker # \_\_\_\_\_ Semester/Academic Year \_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_ Staff Initials \_\_\_\_\_  
Phone # \_\_\_\_\_ Email Address \_\_\_\_\_