

## Adjunct Faculty (Uncompensated)

Date: \_\_\_\_\_

Dear \_\_\_\_\_:

I am pleased to offer you a non-tenure-track appointment as an Adjunct **(Professor/Associate Professor/Assistant Professor)** in the **(Name of Department)** for a three year period from August \_\_, 20\_\_ to May \_\_, 20\_\_.

This contract can be discontinued at any time by written notice from you or the University. No remuneration is associated with this appointment.

*[Insert special conditions paragraph as needed:]*

a. *{Contingency}* This offer is contingent upon proof of having completed all requirements of your **(PhD/MS/BS)**.

We look forward to including you as part of our adjunct faculty and to the contributions you will make to this department's efforts. We will regard ourselves as mutually committed upon your returning a signed copy of this letter.

Sincerely,

\_\_\_\_\_

I accept this offer.

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Date)