Department of Chemical Engineering
Undergraduate Program

2017-18 Academic Year

**Academic Advising**
For help with schedule planning and degree audits.

**Email:** cmadvise@mtu.edu
**Webpage:** [http://www.mtu.edu/chemical/undergraduate/advising/](http://www.mtu.edu/chemical/undergraduate/advising/)

**Ms. Katie Torrey**
Office: Chem Sci, room 202M  
Phone: 906-487-4327

**Walk-in Hours:** During busy times (Orientation week, start of semester, registration times).
Walk-in hours are viewable on my Google calendar (kt@mtu.edu).

**Appointments:** During less-busy times.
Typically available 9:30am-3pm, three days per week, fall and spring semesters.
Use your Google calendar to view my available times (kt@mtu.edu) and to set up a meeting. Instructions on how to do this are posted on the advising webpage.

**Summer Hours:** Priority is given to emergency issues in need of immediate attention because of limited office hours. Email cmadvise@mtu.edu if you have an emergency issue during the summer. Regular advising hours resume two weeks before fall semester starts.

**Career Advising**
**For help with career guidance and information on graduate school.**

**Dr. John Sandell**
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Office Hours: By appointment

**Dr. Julie King**
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**Department Office**
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