Note: These trainees must **never** work unsupervised. If there is any chance that the trainee will be doing any type of work in the lab alone (including computer work), then other training is required. Please contact Travis Wakeham (twakeham@mtu.edu) if you have any questions.

**Trainee Information:**
Name: (print) ___________________________ M#: ________________ Email: __________________

**Supervisor Information:**
Name: (print) ___________________________

**Training Instructions:**
- [ ] Watch Biology Lab Safety Training Video (~ 5 minutes)
  Video is located online at: [http://www.mtu.edu/biological/facilities/safety/video/](http://www.mtu.edu/biological/facilities/safety/video/)
- [ ] Complete a safety orientation with your supervisor:
  - Importance of safety in your work area
  - Evacuation procedures and routes
  - Location and use of safety equipment (eye wash, showers, etc.)
  - Location and use of Personal Protection Equipment (PPE)
  - Location of Standard Operating Procedures (SOPs)
  - Chemical handling and storage procedures
  - Methods for disposing of laboratory waste
  - Location of Safety Data Sheets (SDS)
  - Other research lab safety your supervisor deems necessary
  - Additional training for task specific duties from your supervisor
- [ ] Obtain specific safety training before any lab experiments/activities from your supervisor as needed.

I have completed the safety training as described above:
_________________________ ______________________
Trainee's Signature Date

I have completed the safety orientation with the trainee as described above and will continue to provide safety information as needed. I understand that the trainee must be supervised at all times.
_________________________ ______________________
Supervisor's Signature Date

**RETURN COMPLETED SHEET TO THE MAIN OFFICE (DOW 740)**