

FORM II-A: Search Committee Approval

For more information please visit [Human Resources Faculty Hiring Steps Page](#).

Submit this form to the Chair and or Dean before the search process begins along with the Position Authorization Form (Form I).

All search committee members must have completed the [Diversity Literacy Workshop and Legal Aspects Training](#).

Position Title: _____

Budget Unit/Department: _____

List search committee names here for a faculty search:

Workshop/Training Check (HR):

Committee Diversity Check (IE):

Approved by: (Signature)	Title	Date
	Search Committee Chair	
	Department Chair	
	College Dean	

Send to Academic Employment – Human Resources with the Position Authorization Form I.