



APPLICATION FOR EMPLOYMENT - FACULTY

Name: _____ Soc. Sec. No. * _____
Last First Middle

*The disclosure of this number is voluntary. If hired, it is mandatory that you provide this number for withholding taxes, medical insurance, and identification purposes, pursuant to 26 USC Sections 6051 and 3402 (f) (5).

Address: _____ Phone: _____
Number and Street City State Zip

POSITION DESIRED

Department: _____ Minimum Salary Acceptable \$ _____

on the basis of : One semester Two semesters

Academic Rank applied for: _____

If hired, on what date will you be available for work? _____

PROFESSIONAL QUALIFICATIONS AND INTERESTS - please attach resume

COLLEGE AND UNIVERSITY EDUCATION

Institution Name & Address	Major Subject	Name and Address of MAJOR Professor or Principal FACULTY Advisor	Degree Received & Date

CHRONOLOGY OF EMPLOYMENT

Employed				Name and Address of Employer or Department Head	Position and Duties
From		To			
MO	YR	MO	YR		

May we contact your current/former employer? Yes No

REFERENCES

Name	Address	Occupation	Years Acquainted

If hired can you provide the documents required to prove that you are legally able to work in the U.S. in the job for which you are applying? Yes No

The University will not pay any attorney fees or other costs to help obtain or extend a visa or change visa status. Should your employment eligibility expire, it will be necessary to remove you from payroll immediately.

Do you have relatives, excluding a spouse, working here? Yes No

If yes, state relationship, position at MTU, and department _____

Have you ever been suspended or discharged from any position? Yes No

If yes, give particulars _____

Do you have any felony charges pending? Yes No

If yes, give details _____

Have you ever been convicted of any misdemeanor or felony, including alcohol or drug-related driving offenses? *Driving convictions such as operating while intoxicated, operating in the presence of drugs, operating without a license, etc., are generally misdemeanors or felonies and should be included.* Yes No

If yes, give details _____

Note: A yes response to either of the above does not automatically disqualify a job applicant from further consideration. Each is evaluated individually, based on a number of factors including the nature of the crime, how long ago the crime and/or release from incarceration occurred, whether a sufficient or satisfactory work record had been established since the crime and/or release from incarceration, and the criteria of the position applied for.

A personal security investigation may be required from some appointees having access to classified research; would you agree to such an investigation if needed? Yes No

Has security clearance ever been refused or withdrawn? Yes No

What security clearances have you been given? _____

Regarding federal and state laws to protect individuals with disabilities, will you need any accommodation in order to perform the essential functions of the position(s) for which you are applying?

Please describe the accommodation you believe is needed, if any _____

If accepted for employment, you will be required to enter into a patent, research, and proprietary rights agreement which is substance (1) obligates you to report the University discoveries, inventions, or other proprietary information developed by you, (2) gives the University the option to take over and finance such discoveries, inventions, or proprietary material, and (3) in the event the University exercises the option, provides for the payment to you of the initial \$1,000 of income, 15 percent of the income between \$1,000 and \$30,000, and 33.3 percent of income in excess of \$30,000. Would you be willing to enter into such an agreement? Yes No

I hereby represent that each answer is truthful and constitutes a full and complete disclosure of my knowledge with respect to the questions and I understand that my misrepresentation of facts shall constitute cause for dismissal regardless of when discovered by the University.

In the event that I am employed by Michigan Technological University, I agree to comply with all its rules and regulations.

Date: _____ Signature: _____

The need for an accommodation does not necessarily bar employment. A determination will be made as to the effectiveness with which the accommodation will allow you to perform the essential functions of the position and hardship it would impose on the employer.