

# The University Senate of Michigan Technological University

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## **PROPOSAL 21-99**

### **POLICY ON RELIGIOUS OBSERVANCE**

- It shall be the policy of Michigan Technological University to permit students, faculty, and professional staff to observe those holidays celebrated by their chosen religious faith.
- It is the responsibility of those students who wish to be absent to make arrangements in advance with their instructors. Faculty and professional staff should be sensitive to the observance of these holidays so that students who absent themselves from classes on these days are not seriously disadvantaged. In cases where examinations or assignments need to be made up, faculty shall have the right to determine the content and the conditions of administration, giving due consideration to equitable treatment. While recognizing that some religious observances may include extended periods of time, instructors may expect a reasonable limit to the number of requested absences by any student.
- It is the responsibility of those faculty who wish to be absent to make arrangements in advance with their chairs/directors/deans, who shall assume the responsibility for covering their classes. And it is the responsibility of professional staff who wish to be absent from their position to make arrangements in advance with their supervisor.
- The administration shall appoint a committee to develop the procedures to implement this policy. The committee shall include representation by the University Senate, Undergraduate Student Government, Graduate Student Council, and the University administration. These procedures shall be presented for comment to the University Senate before their final adoption.

**Adopted by Senate: March 24, 1999**

**Approved by President: July 22, 1999**

**Became Senate Policy 905.1**