

The University Senate Executive Committee

TO: Officers, Standing Committee Chairs
FROM: Robert Hutchinson, Senate President
DATE: October 25, 2023
SUBJECT: Agenda for Senate Executive Committee 10/25/23

Agenda

1. Officers' Reports
 - a. President
 - b. Vice President
 - c. Secretary

The president, vice president, and secretary briefed the executive committee (EC) on their meeting with the provost: if an academic unit does not update their charter, the expired charter will be replaced by a general charter. The EC believes that the approval of the academic charters of the senate A list. There was a concern about workload equity if the general charter is considered for an academic unit, as academic units have different teaching/research approaches.

Dan Carney has mentioned that they are working on the classification of non-union staff.

Some EC members shared their concerns about the October recess: limitations on assignments and due dates, huge absence of students prior to and after the break, etc.

2. Committees
 - a. Proposals for committee assignment
 - b. Discussion Items
 - i. Senate Constitution changes from [Proposal 41-22 with administrative changes](#) – add to next week's Senate agenda?
 - The EC decided to send the senate constitution to constituencies as it was approved by the senate for a referendum.
 - We should mention in the senate that we will be having an important referendum ahead.
 - c. Charges to committees
 - i. Academic and Instructional Policy – Liaison Courtney Archambeau.
 - ii. Administrative Policy – Chairs Jon Sticklen and Eric Seagren.
 - iii. Committee for Promoting and Facilitating Equity and Understanding – Chairs Lanrong Bi and Sangyoon Han.
 - iv. Curricular Policy – Chair Paul Bergstrom.
 - v. Elections – Chair Laura Fiss.
 - vi. Finance and Institutional Planning – Chair Carl Blair.
 - vii. Fringe Benefits – Chair Patrice Cobin.
 - viii. Information Technology – Chair Paniz Hazaveh.
 - ix. Professional Staff Policy – Chair Christine Grotzke.
 - In Tech Today, we should elaborate on what the senate does, so some unaware staff learn about the senate functions.
 - In the staff handbook, it should be mentioned that serving on the senate is an important service to the university and it should be considered for staff promotion.
 - x. Research Policy – Chair Kelsey Kocher.

In the previous EC meeting, there was a briefing on new procedures for international travel. It turned out these are new university policies, and no regarding proposal will be sent to the senate.

3. Scheduled presentations to the Senate
 - a. Master Plan Committee, Susanna Peters, University Task Force on Safety Protocols?
4. Unfinished Business
 - a. [Proposal 5-24](#): “Proposal to Extend Employee Benefits Posthumously to Surviving Beneficiaries” Presented by: Fringe Benefits Committee (Voting Units: All)
5. New Business
 - a. none
6. Adjournment

The meeting was adjourned.